



CLEANERS

Manual

Aqua Pool Cleaners: The Official App Guide for Partners follow these steps to manage your services, optimize your workflow, and maximize your earnings.



REQUIREMENTS

- ✓ Verified profile
- ✓ Pool cleaning experience
- ✓ Own equipment
- ✓ Reliable transportation

CONTACT

✉ support@myaqua.me



Welcome to Aqua

Aqua connects certified pool cleaners with homeowners seeking reliable maintenance services. This guide explains registration, profile setup, shifts, job handling, and support procedures. The App is your main tool to manage work: you use it to receive jobs, to navigate, to control your account, and for many other things

1. Why is the new Aqua Cleaner App so handy?

- It informs you, loud and clear, about incoming jobs.
- The prices of the services are calculated automatically.
- Your statistics are shown per day. You can pause and go on with your shift several times per day without losing your today's data.
- All the buttons you need are on your main screen. This Cleaner app is available for both iOS and Android operated devices.

We've made this guide for you to learn the most important things about working with the Cleaner App.

There are a few requirements your device has to meet:

- Android version 4.x or higher, or iOS version 7.x or higher.
- GPS on your smartphone.
- 3G/4G connection.
- Driver App is installed on your smartphone.

We wish you great success in your work!

2. Registration Process

Download the Aqua Cleaner App and register as a service provider. Upload required documents and wait for account approval.

3. Complete Your Profile

Add a professional photo, experience level, equipment availability, and service area.
System-required fields: Seats = 1 | Extras = Air conditioning.

After completing your personal information, you will see the "**Vehicle Details**" screen.

For Aqua Cleaner, only the following fields are required:

- Vehicle color
- License plate number
- Board number (if applicable)
- Vehicle photo



Other vehicle details (such as year, model, or passenger capacity) are not relevant for pool cleaning services and can be completed with basic information if the system requires it.

Please make sure:

- The plate number is accurate.
- The vehicle photo is clear and visible.
- The vehicle is suitable for transporting cleaning equipment.

4. Additional Documents

After completing the “**Vehicle Details**” section, the app will direct you to the “**Additional Documents**” screen.

On this screen, you will be required to upload the following:

- CPO Certification (Certified Pool Operator) – if applicable
- Years of experience (text field)
- Confirmation of own pool cleaning equipment
- Vehicle registration document
- Vehicle photo

These documents help us verify your professionalism, qualifications, and readiness to provide pool cleaning services. Please ensure:

- All documents are clear and legible.
- Certifications are valid and up to date.
- Uploaded photos show the complete document.

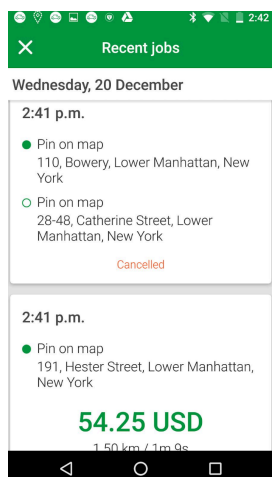
Your account will be reviewed once all required information has been submitted.

5. Starting Your Shift

Tap 'Start Shift' to become available and receive job requests. To indicate you're online, just swipe to the “Online” mode at the top of your screen. Now your dispatchers can see your car location and status. This means: you will get jobs assigned. If you are not ready to accept any jobs, or want to end your shift, simply switch to the “Offline”. Yep, that's easy. After you end your shift, you get to see all the statistics about today's work. The statistics of your day are calculated automatically and you will not receive new service orders.

6. New scheduled jobs

In the lower part of your screen, there is a bar called “Scheduled jobs”. Tap it to see the list of the jobs. You can see this list no matter if you are on- or offline. Scheduled jobs are sent to all the cleaners. When a new scheduled job is assigned to you, you will be notified via the app. This job will appear on your screen of the jobs under “Today” , along with its address, date, and time. The newest coming jobs are shown with your company color, while the old ones are shown on the white background.



7. Receiving & Completing Jobs

Review job details, confirm availability, complete the service professionally, and mark as completed.

8. Ending a Shift

Tap 'End Shift' when finished working.

9. Payments with Stripe

Aqua uses Stripe Connect to process secure and instant payments.

How it works:

- The homeowner pays through the Aqua app.
- Aqua automatically deducts the service commission.
- The remaining amount is transferred to your Stripe account.
- Stripe deposits the funds into your bank account.

Setting Up Stripe for Payments

To receive payments, you must set up your Stripe account inside the Aqua Cleaner app.

How to set it up:

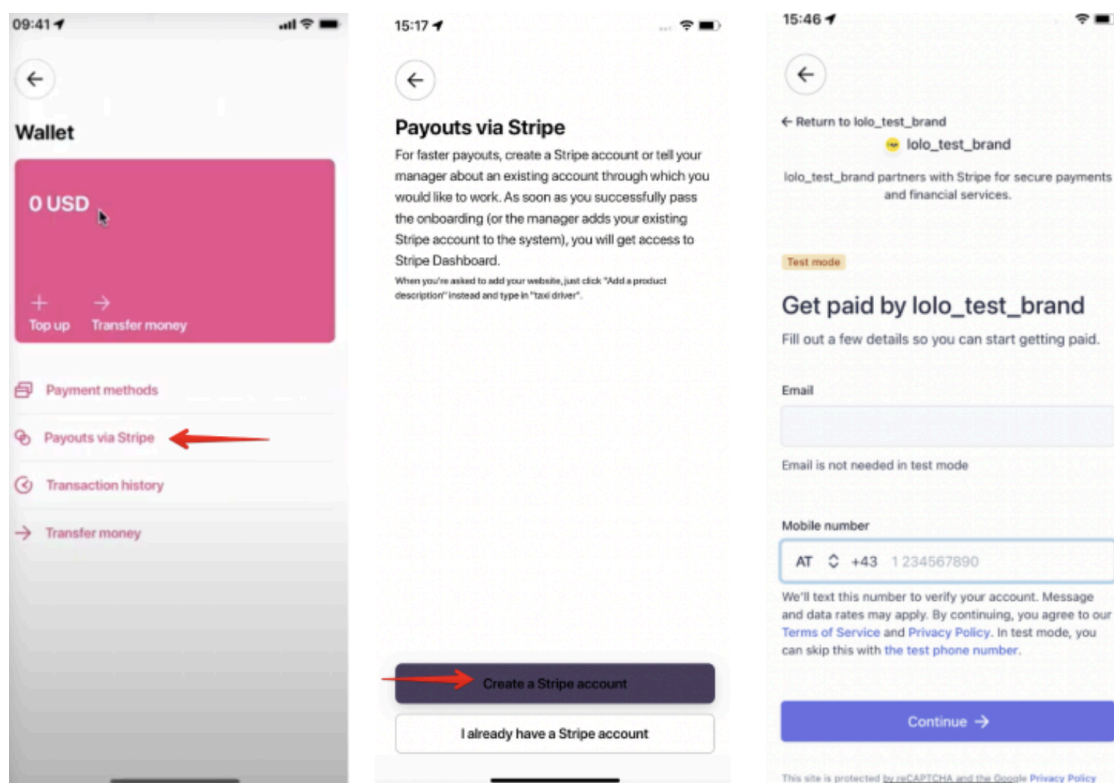
1. Go to the “Wallet” or “Earnings” section in the app
2. Tap “Set up payments with Stripe”
3. Select “Create Stripe Account”
4. Complete the required information
5. Add your bank account details

Stripe will securely verify your identity.

Once approved:

- Your Stripe account will be automatically linked.
- You will be able to receive payouts.
- You can track your earnings inside the app.

Note: You do NOT need to create a Stripe account separately. Everything is done securely within the app.



10. Support & Contact

For problems with the app, account, or payments, write to support@myAqua.me